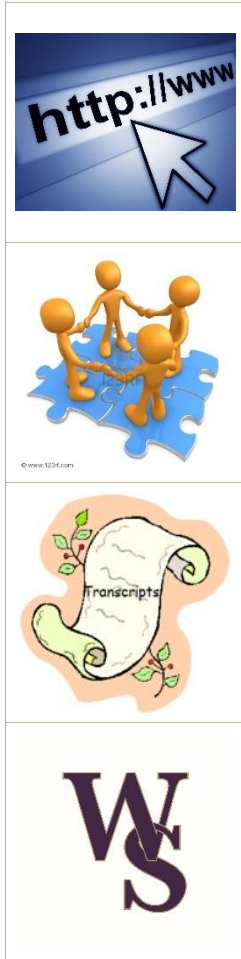




## Family Connection Requesting Transcripts



### **www.naviance.com**

- “Sign In”-Top right corner  
\*Choose “Students & Families”
- Enter school’s zip/postal code-**32708**
- Choose Winter Springs High School

### Welcome to Family Connection

- E-mail  
\*Use your SCPS email address-  
[stuid#@student.myscps.us](mailto:stuid#@student.myscps.us)
- Password  
\*Use your date of birth  
YYYYMMDD

### You Made It!

1. Select “colleges” tab
2. Select “transcripts” under resources on the left side of the screen.
3. Select transcript that you are requesting.
  - (1) *College Applications*  
\*Use the lookup option to find the colleges and universities where you want to send your transcript.  
**DON’T FORGET TO CLICK ON “REQUEST TRANSCRIPTS”**
  - (2) *Scholarships or athletics*  
\*Type in requested information.

